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Learning schools

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Personal Development Plan

Name of the teacher:

*The continuous professional development and lifelong learning of teachers is one of the fundamental features of the Learning Schools. In order to inspire your professional development, we have created an instrument for self- evaluation (Look up **Knowledge Assessment 1**). By filling it, you will be able to see which areas in your professional performance may need improved.*

As a next step, you can use the personal development plan to further elaborate on your goals, action plan and desired outcomes for your professional growth.

*Before you start working on your personal development plan, we recommend that you read through the section **Methods, Examples, Tips**, where you may find ideas for different ways of gathering knowledge and expertise.*

Area of professional development you would you like to work on:

Choose at least one criteria from the three areas:

1. Involvement in organizational learning:

- Shared vision
- Creating and supporting continuous learning opportunities for all staff
- Promoting team learning and collaboration among all staff
- Establishing a culture of enquiry, innovation and exploration
- Embedding systems for collecting and exchanging knowledge for learning
- Learning with and from the external environment and wider learning system
- Modelling and growing learning leadership

2. Lesson Planning and teaching

- Curriculum standards
- Student assessment
- Materials

- Classroom (live or virtual) set up
- Instructional time
- Content delivery
- Classroom management
- Student engagement

3. Personal Skills

- Soft skills
- Digital and communication skills

Goals for Improvement

List at least one goal for all the three areas for improvement, you have chosen above. Try to give a specific and measurable goal.

For example: Area **Lesson Planning and Teaching**, criteria **Classroom Management**

Goal 1: To improve the atmosphere in my classroom by introducing a system for classroom management

Goal 1:	...
Goal 2:	...
Goal 3:	...

Action Plan

Give specific steps toward the completion of the goals listed above. Be as specific as possible.

For example: Area **Lesson Planning and Teaching**, criteria **Classroom Management**

Goal 1: To improve the atmosphere in my classroom by introducing a system for classroom management

Action 1: Observe the rest of the teachers from the school to find out what classroom management techniques they use

Action 2: Research existing classroom management systems used in my country and Europe.

Action 3: Develop and implement my own classroom management system

Action 1	...
Action 2	...
Action 3	...

Knowledge Resources needed:

For your enhanced outcomes, you may need to advance your knowledge in different ways.

We have provided inspiration and examples in the **Methods, Examples, Tips** section. Read them and chose those that suit your needs best.

Choose at least one which you are going to apply.

Drop down menu:

1. Knowledge acquisition
2. Information networks
3. Literature research

4. Dedicated resources
5. Fusion
6. Mentoring
7. Repository of innovations
8. Teachers' tertulia

Other resources needed for the execution of your action plan:

Drop down menu:

1. Financial resources
2. Materials (consumables)
3. Access to libraries
4. Access to external networks
5. Other: *list them*

Expected Outcomes

(List the expected outcomes for each goal)

Goal 1, 2 or 3 Expected outcome 1	...
Goal 1, 2 or 3 Expected outcome 2	...
Goal 1, 2 or 3 Expected outcome 3	...

Timeline

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Next Steps

Your personal development plan and your achieved goals are inspiration for others! Let your colleagues and teachers from other schools see what you have achieved!

Use the *Knowledge Application* Module on the platform to describe your outcomes as part of the *Best Practices Library*.

Knowledge Sharing with the Rest of Your Team

Share your success with the others from the school. Use the *Knowledge Sharing* Module on the Platform for ideas on Knowledge Sharing methods. Share you successful Knowledge Sharing Practice in the *Forum* there.